

Premises & Expenditure Department Head Office-Annexe Salem	 TAMIL NADU GRAMA BANK Your Bank Our Pride	No.27/1, Thirunagar, Hasthampatti, Salem 636 007 Mail : ped@tngb.co.in Ph : 0427 2522212
Ref : PED/145/2023-24		Date : 25.07.2023

Sub: Inviting quotation for Printing & Supply of Deposit Cover

We request you to submit your quotation for printing and supply of the following stationery. The quotation should be submitted in a sealed envelope addressed to "The General Manager, Tamil Nadu Grama Bank, No.6, Yercaud Main Road, Hasthampatti, Salem 636007" with the words superscribing "Quotation for Printing and supply of Deposit Cover".

Items	Specification	Size	Quantity
Deposit Cover	Rexin with Satin PVC cover Rexin - 18 GSM; Green colour Satin – Medium quality One side Screen Printing (White colour). Top open - One inch closing flap Rexin cover	17 cm X 24 cm	2,20,000 covers

Please note that the stationery items should be supplied to our Regional Offices & Head Office. Annexure 3 contains the addresses of 12 delivery centres as well as the quantity to be delivered.

Terms and conditions:

- Quotation should be submitted as per Annexure 1.
- The rates should be inclusive of Designing/Art Work, GST, Transportation, Loading & Unloading charges (To be delivered at Godown of the respective Stationery Centres)
- Quotation should be submitted on or before 31.07.2023 @ 3.00PM
- Earnest Money Deposit (EMD) Rs.10,000/- should be remitted through NEFT to our bank account No. 10158768274; IFSC: IDIB0PLB001 ('0' Stands for Zero) (OR) Remittance of EMD through Demand Draft in favour of "Tamil Nadu Grama Bank" payable at Salem
- EMD details should be submitted along with your quotation as per Annexure 2 attached herewith, failing which, submitted quotation will be summarily rejected.
- "Bid Security Declaration" will not be accepted
- EMD amount will be returned to all the unsuccessful quotationers.
- EMD amount will be paid to the successful L1 quotationer at the time of final payment
- If the L1 quotationer does not execute the supply order or supplied with any deviations in specifications mentioned in the supply order, bank will cancel the supply order and EMD amount will be forfeited.
- Sample paper should be submitted as per our specification along with quotation, otherwise quotation will be rejected.



- The specimen will be provided only to the L1 quotationer and proof should be submitted to us within 3 days from the receipt of specimen for approval.
- Stationery items should be printed and supplied to our 12 centres within 15 days from the date of approval of proof.
- If failed to deliver the stationery item within 15 days, Bank will cancel the order without prior notice and the bank will not bear any expenses.
- If any deviations found from the supply comparing to our specifications, Bank will cancel the order and the vendor will be blacklisted.
- No advance payment will be made
- Payment will be made only after submission of delivery challan/note which should be duly acknowledged by our bank officials at our 12 stationery centres.
- Excess supply will not be accepted
- Kindly mention in your quote as **I accept your terms and conditions.**

Yours Sincerely



Assistant General Manager



Annexure – 1

Quotation for Printing & Supply of Deposit Cover

Company Name:

Address:

Specification	Quantity	Amount Incl. GST	GST (%)
Rexin with Satin PVC cover Rexin - 18 GSM; Green colour Moraka – Medium quality One side Screen Printing (White colour). Top open - One inch closing flap Rexin cover Size: 17 cm X 24 cm	2,20,000 covers		

Date:

Authorized Signatory with Seal



**Annexure - 2
EMD**

From

Date:

To
The General Manager
Tamil Nadu Grama Bank
No.6 Yercaud Road
Hasthampatti
Salem 636007

Sub.: Your Inviting quotation No.: PED/145/2023-24 dated 25.07.2023 for Printing & Supply of Deposit Cover

With reference to the above inviting quotation for Printing & Supply of Deposit Cover, having examined and understood the terms and conditions.

We confirm that the offer is in conformity with the terms and conditions as mentioned in the above-cited inviting quotation and agree to all the terms and conditions of the subsequent amendments made, if any.

The bank has right to reject the offer in full or in part or cancel the entire process without assigning any reason whatsoever.

We furnish hereunder the details of NEFT/Demand draft remitted/submitted towards Earnest Money Deposit (EMD).

Description	Amount (Rs.)	DD No. / NEFT UTR No.	Date of DD / NEFT	Name of Issuing Bank & Branch
EMD	10,000/-			

Authorized Signatory with Seal



Annexure - 3**Printing & Supply of Deposit Cover**

Ref: PED/145/2023-24 Dated 25.07.2023

Sl. No.	Delivery Centres	Deposit Cover	Address
1	Coimbatore	30000	No.1951-F1/3, 1st Floor, PPTS Towers,Trichy Road, Ramanathapuram, Coimbatore 641045
2	Kancheepuram	10000	No. 84B, 1st Floor, Salai Street, Opp. to Veeralakshmi Super Market, Kancheepuram 631502
3	Krishnagiri	15000	304, Salem Main Road Krishnagiri - 635001
4	Madurai	20000	Ezhil Murugan Complex, 2nd Floor, No.2P Ganapathi Nagar, Main Road, Vilangudi, Madurai 625018
5	Namakkal	35000	3/168-1A, 1st Floor, Bharathi Nagar, Mohanur Road, Namakkal 637001
6	Thanjavur	11000	Heritage Tower, 1st Floor Lakshmi Nagar, Pudukottai Road, Thanjavur - 613005
7	Thoothukudi	18000	97H/33 Palayamkottai Road, 3rd mile Pudukudi, Thoothukudi - 628008
8	Tirunelveli	24000	98 AM complex 1st Floor, West Car Street, Tirunelveli Town, Tirunelveli - 627006
9	Villupuram	10000	65/32-A, K K Road, 1st Floor, Villupuram - 605602
10	Virudhunagar	35000	2-70-1,Collectorate Complex, Virudhunagar - 626002
11	Head Office	12000	6, Yercaud Main Road, Hasthampatti, Salem 636007
		220000	

